

KEAN UNIVERSITY BOARD OF TRUSTEES**MINUTES – PUBLIC MEETING****MONDAY, SEPTEMBER 12, 2016****4 p.m. DAVE GIBBONS CONFERENCE CENTER, KEAN HALL**

PRESENT: Ada Morell, Chair; Michael D’Agostino, Vice-Chair; Dr. Lamont Repollet, Secretary; Helyn Payne Baltimore, Dr. Thomas Bistocchi, Robert Cockren, John Kean, Jr., Linda Lewis, James S. Simpson, Barbara Sobel, Richard Trabert, Student Trustee Christian Meyers, Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

OTHERS PRESENT: Phil Connelly, Dr. Jeffrey Toney, Janice Murray-Laury, Felice Vazquez, Marsha McCarthy, Geri Benedetto, Michelle Freestone

The meeting began at @ 4 p.m.

1. ROLL CALL

Ms. Kelly called the roll and reported a quorum present.

2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT

Ms. Kelly read the statement of compliance and reported the meeting had been properly advertised and was in compliance with the Open Public Meetings Act.

3. FINAL APPROVAL OF MINUTES – June 27, 2016

Chair Morell requested a motion for approval of the minutes of the June 27, 2016 public meeting. A motion was made and seconded, and the board approved the minutes.

4. CHAIR’S COMMENTS

Chair Morell welcomed everyone to the meeting and to the start of the new academic year. She encouraged the campus community to work together throughout the year to the benefit of students, and she turned the meeting over to President Farahi.

5. PRESIDENT’S COMMENTS

President Farahi welcomed the new University Senate representative to the meeting, Dr. Jessica Adams, Executive Director of the Physical Education, Recreation and Health department. Dr. Adams made brief remarks noting she is looking forward to working together with the Board and the administration.

President Farahi then welcomed Mr. John Wooten, director of arts programming and Premiere Stages, for a presentation on the work of Premiere Stages and the Theatre Programming department. Mr. Wooten provided the Board and the public with a brief overview of Premiere Stages’ current programming, noting most of

the plays produced here at Kean deal with themes of equity, social justice and inclusivity. He also noted the work Premiere Stages, a professional equity actors program, is doing in the community, particularly grant-funded work with Matheny Hospital patients. He invited the Board and the public to attend a show. President Farahi commended Mr. Wooten for his Premiere Stages productions, noting they receive rave reviews in The New York Times.

Mr. Wooten then introduced Steve Cochran, the new manager of the programming and events for TMPO. Mr. Cochran presented the programming plans for all Kean's venues for the academic year, noting the Broadway themed approach to Enlow Hall programming this year and strong ticket sales already at all venues. Tony Award Winner Patti Lupone will open the season on September 17, and has agreed to perform several songs with Kean students, he noted, which is an enormous opportunity for Kean students.

Dr. Farahi noted that in compliance with state regulations the quarterly report on Clery Act was provided to the Board members.

Dr. Farahi also reported that he would like to withdraw a proposal on the Board's agenda for the creation of the College of Liberal Arts, which would include the visual and performing arts programs because he received requests from the College of Visual and Performing Arts for more information and more discussion. He noted he will be happy to meet with them and review the data they have been provided, and he is open to alternative suggestions. He stressed, however, that the current structure and lack of enrollment in programs is financially untenable.

The President noted that he discussed his plans for the coming year in his Opening Day Address, but wanted to emphasize a few key points at the Board meeting. First, that every employee and faculty member at Kean needs to be focused on improving the four-year graduation rate. To that end, all freshmen must be assigned and meet with an advisor by the end of the first semester. By spring, there should be two meetings per semester, he said, and emphasized that faculty must meet their responsibility to advise students. Second, he stated that advisors may not provide their computer password for advisement to others, and staff that uses another person's password for advisement without written authorization will face discipline. Last, he emphasized that recruitment is everyone's job.

6. PUBLIC COMMENTS

The Board received public comments from the following speakers: Dr. James Castiglione. Comments, where provided in writing, are kept on file in the Board office.

7. **ITEMS OF THE NOMINATING COMMITTEE**

Dr. Bistocchi, committee chair, noted the Nominating Committee met and discussed nominations for Board officers for the academic year. He noted the committee recommends the nomination of all current officers for another term, and asked if the Board had any questions. He then moved the following resolution:

- 7.1 Resolution of the Board of Trustees Appointing Officers and Executive Committee Members for the 2016-2017 Academic Year.

The resolution was seconded and approved unanimously by the Board.

8. **Items of the Student and University Affairs Committee**

Trustee Richard Trabert, Committee Chair, noted the committee met to discuss a number of items now on the Board's agenda and to receive updates on various student affairs issues. He asked if the Board had any questions on any of the agenda items from the SUA Committee. Mr. Trabert moved the following resolutions for Board consideration:

- 8.1 Resolution Authorizing the Waiver of Public Bidding and Advertising in FY17

<u>Information Technology</u>	<u>Not to Exceed</u>
Higher One, Inc.	\$60,000
<u>Advertising/Recruiting Services</u>	<u>Not to Exceed</u>
NJEA Convention, c/o DL Planners	\$46,000
Graphic Presentation Systems	\$80,000
<u>Entertainment Services</u>	<u>Not to Exceed</u>
Brad Simon Organization	\$45,000
RJ Productions	\$45,000
<u>Professional Services</u>	<u>Not to Exceed</u>
Heather Mistretta/Pressing Releases	\$85,000

Each bid waiver resolution was seconded and approved by the full Board.

9. **Items of the Academic Policy and Programs Committee**

Dr. Repollet, committee chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He asked if the Board had any questions on any of the agenda items from the APP Committee. He then moved each of the following resolutions for Board consideration:

- 9.1 Personnel Actions –Faculty Report

- 9.2 Returning Lecturers
- 9.3 Resolution Honoring Dr. Robert Metz and Bestowing the Appointment of Professor Emeritus
- 9.4 Resolution Honoring Dr. Donald Lokuta and Bestowing the Appointment of Professor Emeritus
- 9.5 Resolution Accepting an External Grant Award from the New Jersey Department of Education
- 9.6 Resolutions Authorizing the Waiver of Public Advertising and Bidding

Ms. Kelly noted that all of the items presented under professional services are required and funded through a state grant known as Professional Impact NJ. All of these costs are covered by the grant, she said.

<u>Professional Services</u>	<u>Not to Exceed</u>
Programs for Parents	\$150,000
Starting Points	\$100,000
Child & Family Resources	\$ 60,000
4Cs of Passaic County, Inc.	\$ 60,000
Montclair State University	\$150,000
Atlantic Cape Community College	\$150,000
Monmouth University	\$ 60,000
Ocean County College	\$ 50,000
The Council for Professional Recognition	\$100,000

<u>Library Services</u>	<u>Not to Exceed</u>
Ex Libris	\$67,000
Lyrasis	\$200,000
OVID Technologies	\$ 36,000
WALDO	\$36,000

Each resolution was seconded and approved by the full Board.

10. Items of the Facilities and Maintenance Committee

Trustee D’Agostino, committee chair, noted the committee met earlier in the day to discuss and review several items, including resolutions on the full Board agenda. He asked if the Board had any questions on any of the agenda items from the Facilities Committee. He then moved each of the following resolutions for Board consideration:

- 10.1 Resolution Authorizing the President to Award Contracts to Qualified Firms for On-Call Architectural, Design, Engineering and Environmental Services for Various Renovation and Construction Projects
- 10.2 Resolution Rescinding Prior Approval and Granting Approval to Award to Unimak, LLC Contract for General Construction Services for the Highlands Campus Construction Project –Phase I
- 10.3 Resolution Authorizing the Waiver of Public Bidding and Advertising for Engineering Services

Engineering Services

Langan Engineering

Not to Exceed

\$900,000

Each resolution was seconded and approved by the full Board.

11. Items of the Legal and Personnel Committee

Trustee Kean, committee member, noted the committee had met to review various items including the personnel actions now before the board for consideration. He asked if the Board had any questions the personnel actions forwarded by Legal Committee. He then moved the item for Board consideration:

11.1 Personnel Actions—Administrative Report

The item was seconded and approved by the full Board.

12. Items of the Joint Finance and Audit Committees

Trustee Bistocchi, committee chair, noted the committee met earlier in the day to review various items including several forwarded to the Board for consideration today. He asked if the Board had any questions on any of the agenda items from the Joint meeting of the Finance and Audit Committees. He then moved each of the following items for consideration:

- 12.1 Resolution Approving and Authorizing the Establishment of a Cohort Rate for Kean Online Tuition and Fees in FY17
- 12.2 Resolution Authorizing a Cohort Tuition and Fee Schedule Within the College of Education with Gramon Schools
- 12.3 Resolution Adopting a Centralized Cash Management and Investment Policy for Investment Purposes

12.4 Resolutions Authorizing the Waiver of Public Advertising and Bidding for Various Items

<u>Professional Services</u>	<u>Not to Exceed</u>
Groundwork Elizabeth	\$70,000
<u>Advertising Services</u>	<u>Not to Exceed</u>
Chronicle of Higher Education	\$75,000
<u>Architecture Services</u>	<u>Not to Exceed</u>
NK Architecture	\$800,000

Each item was seconded and approved by the full Board.

13. **Resolution Advising the Public of a Closed Meeting**

Ms. Kelly read the resolution for the Board and the public. A motion was made, seconded and the Board unanimously approved the resolution.

14. **The Board entered Executive Session at approximately 5 p.m.**

15. **The Board returned to Public Session at approximately 6:45 p.m.**

16. **Resolution Authorizing the Purchase of Personal Property Displayed in the Former Home of Michael Graves for an Amount Not to Exceed Seventy Three Thousand Dollars**

Trustee D’Agostino noted the University has a unique opportunity to purchase the late Michael Graves’ property in Princeton. He moved the resolution for Board consideration. The resolution was seconded and approved by the full Board.

17. **Resolution Authorizing the Continuation of the Employment Contract with President Dawood Farahi**

Trustee Repollet noted the Presidential Review Committee had met, performed the President’s annual review and briefed the full Board on its recommendations. He moved the resolution for consideration by the full Board. The resolution was seconded and approved by the full Board.

18. **Adjournment**

There being no further business before the Board, the meeting was adjourned at 7 p.m.