

**APPROVED**

**FOR PUBLIC RELEASE**

**KEAN UNIVERSITY BOARD OF TRUSTEES**

**MINUTES – PUBLIC MEETING**

**SATURDAY, DECEMBER 2, 2017**

**11 AM KEAN OCEAN GATEWAY BUILDING, 1<sup>ST</sup> FLOOR AUDITORIUM**

**PRESENT:** Ada Morell, Chair; Michael D’Agostino, Vice-Chair; Dr. Lamont Repollet, Secretary; Dr. Thomas Bistocchi, Steve Fastook, John Kean Jr., Linda Lewis, Matthew McDermott, Barbara Sobel, Richard Trabert; Student Trustee Angelica Glispie, Alternate Student Trustee Kristen Failla; Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

**OTHERS PRESENT:** Dr. Jeffrey Toney, Phil Connelly, Andrew Brannen, Felice Vazquez, Marsha McCarthy, Geri Benedetto, Karen Smith, Michelle Freestone

The meeting began at 11 a.m.

**1. ROLL CALL**

Ms. Kelly called the roll and reported a quorum present.

**2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT**

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

**3. CHAIR’S COMMENTS**

Chair Morell welcomed everyone to the meeting and thanked the Kean Ocean community for welcoming the Board to the Ocean County campus. She wish the public a joyous and healthy holiday season and a happy New Year. She encouraged the campus community to work together throughout the year to the benefit of students, and she turned the meeting over to President Farahi.

**4. PRESIDENT’S COMMENTS**

President Farahi welcomed everyone and wished them happy holidays. He introduced Mr. Philip Connelly, Executive Vice Chancellor of Wenzhou-Kean University, to give a brief report on progress at WKU.

Mr. Connelly provided overview of enrollment and recruiting at the WKU campus, noting the academic strength of the students applying for and enrolling in WKU. He noted the new business building is about to open and welcome students. He also reported that new faculty housing, 72 units, will be opening on campus next semester and that they are being built to western standards to enhance recruitment. Mr. Connelly also noted that more than 400 students are slated to graduate from WKU next June, and that new developments in the area close to WKU will allow faculty and staff with families who work at WKU to send their children to new kindergarten and local schools. Last, he said WKU expects to enroll 750 new students next fall.

President Farahi then introduced Kean Ocean Associate Dean Dr. Stephen Kubow to provide an update on enrollment and programming at Kean Ocean. Dr. Kubow reviewed a detailed presentation which will be filed along with these minutes. The presentation included an overview of transfer enrollment and direct enrollment, and included a look at five-year trends. Dr. Kubow then introduced the new Assistant Dean at Kean Ocean, Dr. Jessica Adams, who discussed the growth of enrollment and a few specific initiatives underway on campus. She noted a new emphasis on graduate enrollment and plans to identify new programs of interest for the Ocean County region.

Dr. Kubow also introduced four Kean Ocean students to speak to the Board about their successful and ongoing experiences at the Kean Ocean. The students who spoke are Brandon Goodwin, Samantha Toll, Danielle Cusanelli and David Schwefringhaus.

Dr. Farahi noted final enrollment for Fall 2017 is up considerably, and transfer enrollment is relatively stable. He noted the University is trying to replicate the Kean Ocean model with other community colleges, including Union, Middlesex and Hudson. He also noted that scientific labs on some of the campus' older buildings are in desperate need of an upgrade he will be working to identify funds to make those upgrades. President Farahi also noted the University is ready to move forward with plans to build a new academic facility for the business college on the nine-acre tract recently purchased from Merck/Russo Developers. A resolution providing funding for design of the facility is before the Board at this meeting, President Farahi said.

**5. PUBLIC COMMENTS**

Ms. Kelly noted there are no public speakers for the meeting.

**6. Items of the Student and University Affairs Committee**

Trustee Richard Trabert, Committee Chair, moved the following resolutions for Board consideration:

- 6.1 Resolution Updating and Revising Kean University's FERPA Policy
- 6.2 Resolution Establishing Student Housing Rental Rates for Fiscal Year 2019
- 6.3 Resolutions Authorizing the Waiver of Public Advertising and Bidding

**Entertainment**

Devils Arena Entertainment  
NJ PAC

**Not to Exceed**

\$180,000  
\$115,000

**Food Services**

ACE Cafeteria

**Not to Exceed**

\$300,000

The Chair asked for questions on the bid waivers. Each resolution was then seconded, and approved by the full Board.

7. **Items of the Academic Policy and Programs Committee**

Dr. Lamont Repollet, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He then moved each of the following resolutions for Board consideration:

- 7.1 The President's Nominations of Personnel Actions -Faculty
- 7.2 The President's Nominations of Faculty Reappointments
- 7.3 Resolution Authorizing the Creation of a Doctor of Philosophy In Counseling and Supervision Program
- 7.4 Resolution Approving the Creation of the Kean University School of Online Learning
- 7.5 Resolution Honoring Dr. Mary Lou Mayo and Bestowing the Honor of Professor Emeritus
- 7.6 Resolution Accepting External Grant Awards from the New Jersey Department of Education
- 7.7 Resolution Authorizing the Waiver of Public Bidding and Advertising

**Information Technology**

Ex Libris

**Not to Exceed**

\$35,000

**Materials & Supplies/Student Funds**

DECA, Inc.

Caesars Resort

Hilton Atlanta

**Not to Exceed**

\$100,000

\$235,000

\$415,000

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each resolution was seconded and approved by the full Board.

8. **Items of the Facilities and Maintenance Committee**

Trustee Michael D'Agostino, Committee Chair, noted the committee met earlier in the day to discuss several items, including resolutions on the full Board agenda. He

then moved the following resolution for Board consideration:

- 8.1 Resolution Authorizing the Waiver of Public Bidding and Advertising for Architectural and Engineering Services

<u>Architecture Services</u>	<u>Not to Exceed</u>
NK Architecture	\$1,647,000

Chair Morell asked if the Board had any questions on any of the agenda item from the Facilities Committee. The resolution was seconded and approved by the full Board.

**9. Items of the Legal and Personnel Committee**

Trustee John Kean Jr., committee member, noted the committee had met to review various items including the personnel actions now before the board for consideration. He then moved the items for Board consideration:

- 9.1 The President's Nominations of Personnel Actions—Administrative
- 9.2 The President's Nominations of Professional Staff Reappointments
- 9.3 Resolution Authorizing a Waiver for Public Advertising and Bidding for FY2018

<u>Legal Services</u>	<u>Not to Exceed</u>
NJ Division of Law	\$172,000

Chair Morell asked for questions on the personnel actions. The item was seconded and approved by the full Board.

**10. Items of the Finance Committee**

Trustee Bistocchi, Committee Chair, noted the committee met earlier in the day to review various items including several forwarded to the Board for consideration. He moved each of the following items for consideration:

- 10.1 Resolution Accepting the Comprehensive Annual Financial Report for Year ended June 30, 2017 by Wiss & Company
- 10.2 Resolution Approving the Award of a Contract for Grounds Maintenance Services Campus-Wide
- 10.3 Resolution Approving the Award of a Contract for Housekeeping Services Campus-Wide

- 10.4 Resolution Implementing a Flat-Rate Tuition for the Speech Language Pathology Program for All Semesters Including Summer Sessions
- 10.5 Resolution Authorizing Kean University to Offer In-State Tuition Rates for Students Who are Victims of Natural Disasters in the United States and Its Territories
- 10.6 Resolution Approving the Award of a Contract for Travel Agency Services with Direct Travel
- 10.7 Resolution Delegating to the President the Authority to Waive Bids and Award Contracts for a Distinguished Lecture Series
- 10.8 Resolution Authorizing Participation in the Educational Cooperative Pricing System
- 10.9 Resolution Authorizing the Waiver of Advertising and Public Bidding for Specified Professional Services for FY2018

**Printing**

Royal Printing

**Not to Exceed**

\$300,000

**Information Technology**

Zero-In Media LLC

\$92,340

EMS Software LLC

\$45,000

CBORD, Inc.

\$200,000\* (*\*amends original FY18 request*)

**Advertising**

SWISH, LLC

**Not to Exceed**

\$150,000

Chair Morell asked if the Board had any questions on any of the agenda items from the Finance and Audit Committees. Each item was seconded and approved by the full Board.

**11. Item of the Institutional Advancement Committee**

Trustee John Kean Jr., Committee Chair, noted the committee met to review an item for Board consideration. He moved the following item for consideration:

- 11.1 Resolution Authorizing the University to Transition to the Kean University Foundation, Inc. all Formal Services and Responsibilities Related To Fundraising and Alumni Affairs

Chair Morell asked if the Board had any questions on any of the agenda item from the Institutional Advancement Committee. The item was seconded and approved by the full Board.

**12. Resolution Advising the Public of a Closed Meeting**

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

**13. The Board entered Executive Session at approximately 12:12 p.m.**

**14. The Board returned to Public Session at approximately 3:35 p.m.**

**15. FINAL APPROVAL OF MINUTES –DECEMBER 2, 2017**

Chair Morell requested a motion for approval of the minutes of the December 2, 2017 public meeting. A motion was made and seconded, and the board approved the minutes.

**16. Adjournment**

There being no further business before the Board, the meeting was adjourned at 3:45 p.m.