



KEAN

NEW STUDENT REGISTRATION GUIDE



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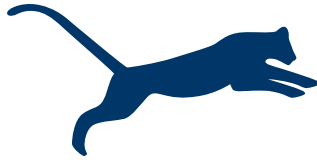
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See Where A World-Class Education Takes You





KEAN UNIVERSITY

New Student Registration Guide

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Preparing for Registration



Welcome to Kean University! We are looking forward to welcoming you into our campus community. This guide contains important information regarding your placement test scores, course selections and other registration information. Please read through each page thoroughly to understand any requirements and eligibility.

Advising and Registration

This guide explains step-by-step how to choose classes and how to register online. We have provided course schedule worksheets, major requirements, course descriptions and more to help you plan your course schedule. Read the checklist and review the Kean-WISE how-to-guide carefully prior to registering.

Important Dates

Registration - For first-year students begins as early as March 19th and continues through August.

Note: Transfer students need to meet with their Faculty Advisor in order to register.

Housing Assignments - The *Office of Residential Student Services* sends housing assignments to all new freshmen who applied for housing by mid-July.

Note: Transfer students' housing is assigned on a rolling basis beginning **March 28**.

Transfer Student Orientation: August 29, 2016

New Student Orientation: August 30, 2016

Fall 2016 classes begin: Thursday, September 1, 2016



New Student Orientation

Kean hosts two student orientation programs, one for new incoming freshmen and one for new incoming transfer students.

The New Student Orientation for freshmen students and the Transfer Student Orientation programs give you the opportunity to become immersed in the Kean community by introducing you to the different programs and resources available on campus. It is the start of your college career at Kean.

New Student Orientation/Freshmen Students: August 30, 2016

This is a one-day **mandatory** event planned to make students feel comfortable with the college experience and to provide first year students the basis for a successful college career at Kean. During this event students will attend a series of activities and information sessions to help students learn about the University.

New Student Orientation is the first GE 1000, Transition to Kean (T2K) course meeting where students get to meet their professors, classmates and General Educational Mentor (GEM).

GE 1000 Transition to Kean is a 1-credit course required for all freshmen and new transfer students transferring less than 30 credits. In this course students learn about university programs and services and develop academic skills to function successfully in the university setting.

An email invitation will be sent with a link to confirm attendance.

Transfer Student Orientation: August 29, 2016

This **mandatory** event is structured to accommodate the transfer student population. This program is the first step that coincides with the GE 3000 Transfer Transitions course to help transfer students transition from their previous institutions to Kean University.

The program provides an opportunity to meet your colleges and the variety of student services and organizations for your informational needs. Take this moment to interact and connect with faculty and staff and other transfer students.

GE 3000 Transfer Transitions is a 1-credit course required for all transfer students transferring 30 credits or more. Emphasis is on transitioning to Kean University; academic planning; understanding academic expectations, including the writing, research, and other skills and dispositions needed for success in the intended major; and career exploration and planning.



Advisement and Registration for Freshmen

Complete the items on the check-list below to prepare for your first semester at Kean.

| <i>Check When Completed</i> | <i>Steps/Items</i> | <i>First-Year Student Due Date</i> |
|-----------------------------|--|---|
| <input type="checkbox"/> | 1. Pay the \$175 Tuition Deposit | Recommended within three weeks of your admission |
| <input type="checkbox"/> | 2. Register to take your ACCUPLACER test, if required | Once Admitted |
| <input type="checkbox"/> | 3. Attend pre-registration advisement | Right After Placement Testing |
| <input type="checkbox"/> | 4. Make a registration appointment online | You will be notified via email |
| <input type="checkbox"/> | 5. Register for classes on KeanWise | On the day you select |
| <input type="checkbox"/> | 6. Read the following: <ul style="list-style-type: none"> a. The Kean University Student Code of Conduct is available online at: http://www.kean.edu/KU/Code-of-Conduct b. The Kean University Academic Integrity Policy is available at: http://www.kean.edu/admin/uploads/pdf/AcademicIntegrityPolicy.pdf | Summer time (Prior to August 30th – New Student Orientation for freshmen students) |



NOTE: *Transfer Students are on a different schedule. Complete steps 1-3, if applicable, prior to contacting your Faculty Advisor to discuss your class plan. Transfer Student Orientation is on August 29, 2016.



The ACCUPLACER Test

All incoming freshmen, not exempt from placement testing, are required to take the ACCUPLACER test to determine what reading, writing, and mathematics courses match their proficiency levels in the area tested. Transfer students who did not take a college level mathematics or writing course are also required to take the ACCUPLACER test. If you are required to test, you will be notified by our Testing Center or transfer credit evaluator.



The criteria for SAT-based exemptions is as follows:

- Students with **SAT-Critical Reading/Verbal** scores of 520 or higher are exempt from the reading portion of the test (i.e., the Reading Comprehension section).
- Students with **SAT-Writing** scores of 520 or higher are exempt from the writing portion of the test (i.e., the Essay section).
- Students with **SAT-Math** scores of 530 or higher are exempt from the Elementary Algebra (and Arithmetic) sections of the test.
- Students with **SAT-Critical Reading/Verbal** scores of 520 or higher, SAT-Writing scores of 520 or higher and SAT-Math scores of 530 or higher are exempt from all of the parts of the test indicated above (Reading Comprehension, Essay and Elementary Algebra).
- Students with an **ACT Composite** Score of 24 or higher are exempt from all of the parts of the test indicated above (Reading Comprehension, Essay, and Elementary Algebra).
- Students exempt from the **Elementary Algebra** section who are planning to major in accounting, economics, finance, management, marketing, mathematics, computer science, or other applied or natural science or have applied/been accepted into the NJCSTM Program, are required to take the College Level Mathematics section of the test. The CLM is used to determine preparedness for higher-level math courses such as Pre-Calculus and Calculus. Students not majoring in these areas are encouraged (but not required) to take the CLM.

Language Placement

If you have previous experience in a foreign language in high school and would like to continue studying that language at the college level, you are encouraged to take the **WebCAPE** Language Test for French, German and Spanish. This test will assess your proficiency level with the language and will tell us what the right course is for you. If you are interested in taking the Language Exam please inform one of our staff members prior to registering for classes.

For students who have not studied a language previously, we suggest they consider registering for introductory sections of the language they choose to study.

For more information on placement testing visit: placementtest.kean.edu



NOTE: If you are proficient in one of the languages mentioned (French, German or Spanish), you may be eligible to receive college credits by taking a CLEP exam. For more information please visit: <http://cas.kean.edu/clep/>



COLLEGE CREDITS

Advanced Placement (AP) Credits

Kean grants credit and appropriate advanced standing to students who have successfully completed Advanced Placement courses in high school and who have passed the Advanced Placement Examination of the College Entrance Examination Board with a grade of 3 or higher (with some exceptions that require a 4 or higher).

Six semester hours are granted for full-year AP courses. Three semester hours are granted for one-semester AP courses.

AP credit is recognized as fulfilling General Education requirements where applicable and is treated as ungraded but successfully completed transfer credit. If the course can be equated with a specific course(s), degree credit equivalent to one or two semesters' work in those courses is granted.

Transfer Credits

Kean accepts transfer credits from other colleges and universities. A maximum of 66 credits will be transferred at the lower division (1000/2000 level taken at four-year institutions combined with all credits taken at two-year/county colleges/community colleges). All credits transferred between 66 and the maximum of 92 total credits must be at the upper division (3000/4000 or junior/senior level) taken at a four-year institution. Transfer credits are only awarded from institutions accredited by one of the six regional accrediting bodies. For additional information, visit: (www.chea.org/Directories/regional.asp).



NOTE: Transfer credits need to be evaluated by a Transfer Credit Evaluator. The number of credits transferred will depend on many factors including; curriculum, course content, and grade.



The Kean University Baccalaureate Degree Requirements

The baccalaureate degree is conferred by the authority of the Kean University Board of Trustees. To qualify, a student must be fully enrolled in a major program at Kean, and complete that program with a minimum of 120 semester hours of credit. A minimum of 32 degree credits, including one-half of the major requirements, must be earned at Kean. A maximum of 66 credits will be transferred at the lower division (1000/2000 level taken at four-year institutions combined with all credits taken at two-year/county colleges/community colleges). All credits transferred between 66 and the maximum of 92 total credits must be at the upper division (3000/4000 or junior/senior level) taken at a four-year institution. Transfer credits are only awarded from institutions accredited by one of the six regional accrediting bodies (www.chea.org/Directories/regional.asp).

All major courses in any program require a minimum grade of “C” to be counted toward the fulfillment of that requirement (some programs have higher grade requirements). Courses initially completed at a grade of “D” and repeated according to the policy, do not earn duplicate credit toward overall degree requirements. General Education courses (other than ENG 1030) and free electives unless specifically designated by the major, earn credit toward the degree with a “D” grade or better. ENG 1030 requires a grade of “C” or better. Some major programs do require grades higher than “C,” and retaking the course does not earn duplicate credit toward the degree. No course can fulfill both a major and a General Education requirement. In order to graduate, all students must successfully complete either GE 1000 (Transition to Kean) or GE 3000 (Transfer Transitions) at Kean University.

Except in the case of specifically approved academic programs, no more than 40 semester hours in a major field will count toward the total credits for graduation. Degree requirements must be completed within 10 years from the date of matriculation. Extension of time may be considered upon written request by the student to the appropriate college dean.

A **2.0 cumulative grade point average (GPA)** is required for graduation, although many majors require a higher GPA. For students in teacher preparation majors, a 3.0 cumulative GPA is required for certification, effective beginning catalog year 2012-2013.

Kean does not authorize granting two baccalaureate degrees simultaneously. Students may pursue a double major which will appear on their academic transcript, but only one baccalaureate degree will be issued. After graduation students have the option of pursuing a second baccalaureate degree.

Candidates for New Jersey Teacher Certification must pass the Professional Assessment for Beginning Teachers (PRAXIS II) in the appropriate field.

Source: 2015-2016 Undergraduate Catalog



Kean University Bachelor of Arts (B.A.) Requirements

B.A. IN (Major Code) 120 (or more) S.H.

Minimum GPA Required for Graduation: . _ _ _

| | | | |
|---|-----|--|--|
| STUDENT NAME | | STUDENT ID# | |
| GENERAL EDUCATION 43-45 (or 46-48) Semester Hours (S.H.) | | ACADEMIC MAJOR*** S.H. (Total) | |
| Foundation Requirements: 13 S.H. | | Major Required Courses: S.H. | |
| GE 1000 Transition to Kean ² –or– GE 3000 Transfer Transitions ² | 1 | | |
| ENG 1030 Composition ³ | 3 | | |
| MATH 1000;1010; 1016; 1030; 1044; or 1054 | 3 | | |
| COMM 1402 Speech Communication | 3 | | |
| GE 202X Research & Technology | 3 | | |
| Disciplinary & Interdisciplinary Distribution Requirements: ¹ 30 – 32 S.H. | | | |
| Humanities 9 S.H. (from different areas) | | | |
| *ENG 2403 World Literature | 3 | | |
| Take two "GE Approved" courses from two areas below: | | Major Elective Courses: S.H. | |
| Fine Arts/Art History | 3 | | |
| Philosophy or Religion | 3 | | |
| Foreign Languages (Must take I and II for credit) | 3 | | |
| Music or Theatre | 3 | | |
| Interdisciplinary | 3 | | |
| Social Sciences 9 S.H. (from different areas) | | | |
| *HIST 1062 Worlds of History | 3 | | |
| Take two "GE Approved" courses from two areas below: | | Major and GE Capstone Course: 3 S.H. (only if not included under General Education Requirements) | |
| Psychology | 3 | | |
| Economics or Geography | 3 | | |
| Political Science | 3 | | |
| Sociology or Anthropology | 3 | | |
| Interdisciplinary | 3 | | |
| Science and Mathematics 10 or 11 S.H. | | FREE ELECTIVES S.H. (at least 50% must be 3000/4000 level) | |
| MATH 1010;1016;1030;1054; or CPS 1032;1231 | 3 | | |
| Lab Science (from Astronomy, Biology; Chemistry; Geology; Meteorology, or Physics) | 4 | | |
| Additional "GE Approved" Science Course | 3-4 | | |
| Health & Physical Education 2 or 3 S.H. | | | |
| ID 1225 Issues in Contemporary Health | 3 | | |
| ID 1010 Leisure & Recreation in Multicultural Society | 3 | | |
| Or TWO one-credit P.E.D. courses | 1,1 | | |
| **GE and Major Capstone Course** 3 S.H. (only if not included under Academic Major Requirements) | | Special Notes: | |
| | 3 | ¹ See pre-requisites and equivalencies (on page 2) ² University Requirement for Graduation for all undergraduate students that must be satisfied in one of two ways: Complete GE 1000 (freshmen and transfers entering with 0-29 credits) OR complete GE 3000 (transfers entering with 30 credits or more) ³ ENG 1030 requires grade of C or higher ⁴ GE Distribution course required of all students ⁵ Course required by Major ⁶ All Major courses require a grade of C or better | |
| ADDITIONAL REQUIRED COURSES S.H. | | | |
| This portion of your program will list courses in areas supporting your major. | | Read the "Special Notes" carefully as they explain grade and course requirements. | |
| | | Graduation Evaluator: | |

Credits required in the section. Each section will specify how many credits are required in each area. Note that the number of credits required by a B.A. degree is different than for a B.S. degree.

Stands for Semester Hours and it indicates the number of credits required.

Your major requirements will appear on this side of your program guide-sheet. Pay attention to credit and course requirements prior to registering.

Major Electives are courses within your program that may be chosen to provide increased breadth across the discipline or to form a concentration in one particular sub-area called an option or concentration. Not all majors require major electives. Please refer to your major guide-sheet for more information.

The Capstone is usually taken the last semester of your senior year. It requires you to complete projects using the skills developed through the GE Program to demonstrate mastery of your major content.

Free electives: are classes that are not required by your major but are needed to fulfill your degree credit requirement. For majors requiring more than 18 free elective credits, we commend adding a minor or second major.

This portion of your program will list courses in areas supporting your major.

Read the "Special Notes" carefully as they explain grade and course requirements.



NOTE: All GE distribution courses must be selected from the approved list of courses available at: www.kean.edu/offices/cas/general-education/academic-distribution-courses

Kean University Bachelor of Science (B.S.) Requirements

B.S. IN (Major Code) 120 (or more) S.H.

Minimum GPA Required for Graduation: . _ _

| | | | |
|--|--|--|--|
| STUDENT NAME | | STUDENT START TERM | |
| STUDENT ID# | | | |
| GENERAL EDUCATION 32 (or 35) Semester Hours (S.H.) | | ACADEMIC MAJOR*** ___ S.H. (Total) | |
| Foundation Requirements: ¹ 13 S.H. | | Major Required Courses: ___ S.H. | |
| GE 1000 Transition to Kean ² –or– GE 3000 Transfer 1 | | Credits required in the section. Each section will specify how many credits are required in each area. Note that the number of credits required by a B.A. degree is different than for a B.S. degree. | |
| ENG 1030 Composition ³ | | | |
| MATH 1000;1010; 1016; 1030; 1044; or 1054 | | | |
| COMM 1402 Speech Communication | | | |
| GE 202X Research & Technology | | | |
| Disciplinary & Interdisciplinary Distribution Requirements:¹ 19 S.H. | | | |
| Humanities 6 S.H. (from different areas) | | | |
| *ENG 2403 World Literature | | ENG 2403 is required of all students in all majors. Students in a B.A. program take one additional course in this section. | |
| Take one "GE Approved" course from one area below: | | | |
| Fine Arts/Art History | | | |
| Philosophy or Religion | | | |
| Foreign Languages (Must take I and II for credit) | | | |
| Music or Theatre | | | |
| Interdisciplinary 3 | | | |
| Social Sciences 6 S.H. (from different areas) | | | |
| *HIST 1062 Worlds of History | | HIST 1062 is a University requirement; all students regardless of the major need to take this course. Students in a B.A. program take one additional course in this section. | |
| Take one "GE Approved" course from one area below: | | | |
| Psychology | | | |
| Economics or Geography | | | |
| Political Science 3 | | | |
| Sociology or Anthropology 3 | | | |
| Interdisciplinary 3 | | FREE ELECTIVES ___ S.H. | |
| | | at least 50% must be 3000/4000 level | |
| Science and Mathematics 7 S.H. | | | |
| MATH 1010;1016;1030;1054; or CPS 1032;1231 3 | | | |
| Lab Science (from Astronomy, Biology; Chemistry; Geology; Meteorology, or Physics) 4 | | | |
| **GE and Major Capstone Course*** 3 S.H. (only if not included under Academic Major Requirements) | | | |
| 3 | | Special Notes: | |
| | | ¹ See pre-requisites and equivalencies (on page 2) | |
| | | ² University Requirement for Graduation for all undergraduate students that must be satisfied in one of two ways: Complete GE 1000 (all freshmen and transfers entering with 0-29 credits) OR complete GE 3000 (transfers entering with 30 credits or more) | |
| ADDITIONAL REQUIRED COURSES ___ S.H. | | ³ ENG 1030 requires grade of C or higher | |
| | | *GE Distribution course required of all students | |
| | | **Course required by Major | |
| | | ***All Major courses require a grade of C or better | |
| | | | |
| | | Graduation Evaluator: | |
| | | Evaluator Signature: | |



NOTE: All GE distribution courses must be selected from the approved list of courses available at: www.kean.edu/offices/cas/general-education/academic-distribution-courses

Course Selection and Scheduling

Prior to selecting a course schedule and registering for classes you will be required to attend a pre-registration session to go over placement test scores and discuss possible course placement. During your scheduled registration date you will be able to create a schedule with the courses required for your intended program of study.



It is recommended that you register for 16 credits your first semester. Please consult with a member of the registration staff should you need to take fewer credits. **Note:** Full time status is 12 credits or more; 18 being the maximum amount of credits you can take per semester.

What should your first semester schedule include?

1. A Reading Course, if Applicable

CS 0409-Basic Reading Skills (RC = 20 – 56): Designed to develop proficiency in reading to meet the curriculum needs of succeeding courses at the college level. The emphasis is on vocabulary development and comprehension skills.

Note: If both CS 0409 *and* CS 0412 are required, take CS 0409 *only* in your first semester and take CS 0412 *next semester*.

CS 0412- Intro to Academic Reading (RC = 57 – 73): Students will develop proficiency in reading across the curriculum with emphasis on the reading demands of a paired course. Demonstration of college level performance concludes a students' participation in the course. There is a reading laboratory requirement and a computer assisted instruction fee. **PREREQUISITES:** CS 0409 AND/OR COMPETENCY LEVEL

CS 1501- College Reading and Study Skills (Recommended to students with a RC = 74 – 87): Reading and learning skills are programmed to increase efficiency in these areas. Skills include speed of comprehension, areas of comprehension, vocabulary and the study skills of concentration, note-taking, time-scheduling and test-organization. Recommended as an elective for those students who seek a strong development program in learning.

2. A Writing Course

ENG 1033/1034 College Composition (ESSAY = 0 – 3): Development of flexible processes for composition writing to meet academic purposes across the curriculum. This course is the first half of a year-long version of ENG 1030 and is equivalent to ENG 1031/1032. Students placed in ENG 1033 must pass ENG 1034 in the Spring to fulfill the Composition requirement.

Note: If placed in this version of English Composition, you will be required to register for two classes, only three of these credits will count toward graduation.

ENG 1031/1032 College Composition (ESSAY = 4 – 5): Development of flexible processes for composing writing to meet academic purposes across the curriculum. This course is an extended version of ENG 1030 and is equivalent to ENG 1033/1034.

Note: If placed in this version of English composition, you will be required to register for two classes. Only three of these credits will count toward graduation. Students must enroll in corresponding sections of ENG 1031 and ENG 1032. ENG 1031 and ENG 1032 are co-requisites.

ENG 1030 College Composition (ESSAY = 6 – 8): Development of flexible processes for composing writing to meet academic purposes across the curriculum. This course is equivalent to ENG 1031/1032 and 1033/1034.



3. A Mathematics Course

MATH 0901 (EA = 20 – 57) topics include: operations with real numbers, simplifying algebraic expressions, linear equations, graphing equations of lines, application and word problems, operations with polynomials, factoring polynomials, solving quadratic equations, operations with square roots.

MATH (1000, 1010, 1030, 1016, 1044, 1054): A college mathematics course required by your major. Your major guide-sheet will indicate the college-level math course(s) required by your major. Not all students are required to take a math class during their first semester. If your major is not a math-intensive major, you do not have to take a math course your first semester. Please review your major guide-sheet and Four Year Plan for more information.

MATH 1000 Algebra for College Students: Rational Expressions, Radical and Exponential Expressions. Quadratic, Rational and Radical Equations and Inequalities. Systems of Equations. Properties of Functions and their Graphs. Polynomial Functions and Inverse Functions. Binomial Theorem.

MAT 1010 Foundations of Math: An introduction to mathematical reasoning including problem-solving strategies, sets and set operations, logic, geometry, probability, statistics and graph theory.

MATH 1030 Problem Solving in Math: Development and application of problem solving strategies to a variety of problems within and outside of mathematics making connections between mathematics and other content areas. Numerous and varied experiences with problem solving as a method of inquiry and applications.

MATH 1016 Statistics: Descriptive and inferential statistics: graphic treatment of data, characteristics of distributions, statistical models, correlation, regression, estimation and hypothesis testing. Nonparametric techniques. Computer facilities utilized.

Math 1044 Pre-Calculus for Business: Catalogue description equations, inequalities and their applications. Functions and graphs, lines, parabolas and systems of equations, exponential and logarithmic functions, compound interest, present value, annuities and amortization of loans. Matrix algebra, Gauss-Jordan elimination and applications. Inverse of a matrix, solutions of systems of equations and inequalities. Problem solving methods. Students will be required to acquire a specified graphing calculator. Pre-requisite: MATH 1000.

MATH 1054 Pre-Calculus: Exponential and logarithmic functions. Trigonometric functions with emphasis on trigonometric identities and trigonometric analysis. Complex numbers, polar coordinates, place vectors and trigonometric forms of complex numbers. Arithmetic and geometric sequences and series. Problem solving methods. Students will be required to acquire a specific graphing calculator. Pre-requisite: MATH 1000.

4. Communication 1402 and/or History 1062

COMM 1402: Understanding and practicing speech communication as a central value of a civil society. It is this value that provides the frame for producing, presenting, interpreting and evaluating oral messages in didactic, small group, and public speaking contexts.

Note: Students who place into developmental reading, CS 0409/0412 and/or developmental English; ENG 1031/1032, 1033/1034 **CANNOT** register for this course until they complete these courses.

HIST 1062: Freshman seminar which introduces students to the history of world civilizations and historical thinking gives students an understanding of major developments in human civilization. It teaches students to think historically by studying human change critically and analytically through the analysis of both pivotal moments in world history and the in-depth analysis of a dedicated theme.



5. A General Education (GE) Distribution Course in Humanities

Students have the option of selecting one or two of the following courses to fulfill their General Education Humanities requirements depending on their degree requirements. Please refer to your major guide sheet to select this course(s).



NOTE: Students choosing a foreign language must take two semesters of the same language in order to fulfill the requirement.

Recommended General Education (GE) Humanities Distribution Courses

| | | | |
|------------|------------------------------------|------------|--|
| ASL 1101* | American Sign Language I | MUS 1000 | Music Survey |
| ASL 1102* | American Sign Language II | MUS 1050 | Music Fundamentals |
| CHIN 1101* | Basic Chinese I | PHIL 1100 | Introduction to Philosophy |
| CHIN 1102* | Basic Chinese II | PHIL 2300 | Introduction to Ethics |
| CHIN 2101* | Intermediate Chinese I | PHIL 2505 | Critical Thinking |
| CHIN 2102* | Intermediate Chinese II | PORT 1101* | Basic Portuguese I |
| FA 1000 | Introduction to Art | PORT 1102* | Basic Portuguese II |
| FA 2150 | Digital Multimedia Arts | PORT 2101* | Intermediate Portuguese I |
| FA 2300 | Visual Thinking | PORT 2102* | Intermediate Portuguese II |
| FA 2950 | Creative Concepts in Arts & Crafts | REL 1700 | Intro to Religions of the World |
| FREN 1101* | Basic French I | REL 2700 | Eastern Religions |
| FREN 1102* | Basic French II | REL 2702 | Western Religions |
| FREN 2101* | Intermediate French I | SPAN 1101* | Basic Spanish I |
| FREN 2102* | Intermediate French II | SPAN 1102* | Basic Spanish II |
| ID 1300 | Introduction to Women's Studies | SPAN 2101* | Intermediate Spanish II |
| ITAL 1101* | Basic Italian I | SPAN 2102* | Intermediate Spanish II |
| ITAL 1102* | Basic Italian II | THE 1010 | Introduction to Theatre Criticism & Aesthetics |
| ITAL 2101* | Intermediate Italian I | THE 1100 | Acting I |
| ITAL 2102* | Intermediate Italian II | THE 1000 | Introduction to Theatre |
| ID 1500 | Critical Reading & Community | | |



6. A General Education (GE) distribution course in Social Science

Students have the option of selecting one or two of the following courses to fulfill their General Education Social Science requirements depending on their degree requirement. Please refer to your major guide sheet to select these course/s.

Recommended General Education (GE) Social Science Distribution Course

| | | | |
|-----------|----------------------------|----------|---|
| ANTH 1800 | Cultural Anthropology | PS 2100 | American Government and Politics |
| ANTH 1900 | Introduction to Archeology | PS 2300 | Intro to Comparative Politics |
| ECO 1000 | Economics Issues | PS 2400 | Intro to International Relations |
| ECO 1020 | Principles of Economics I | PSY 1000 | General Psychology |
| ECO 1021 | Principles of Economics II | SOC 1000 | Introduction to Sociology |
| GEOG 2010 | World Geography | SOC 2100 | Sociology of the Family (Prerequisite: SOC 1000) |
| HIST 1062 | Worlds of History | SOC 2300 | American Racial & Ethnic Groups (Prerequisite: SOC 1000) |
| ID 2415 | Group Communication | | |
| PS 1010 | Introduction to Politics | | |

7. A General Education (GE) distribution course in Health or Physical Education, if required by degree program

If required by the major, students have the option of selecting a 3-credit lecture course ID 1225 or ID 1010, or two 1-credit Physical Education (PED) courses.

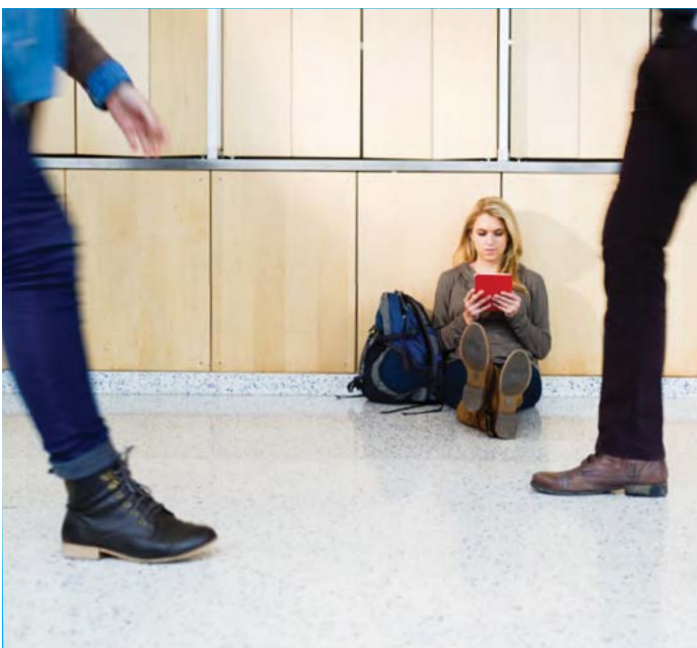
Students may choose any PED “Movement Forms” courses except PED 1500. All 1000 and 2000 level PED dance courses. Please refer to your major guide sheet to select this course(s).

8. A major course(s)

Some majors, especially those in the Schools of Architecture and Design, require certain major courses be taken in the first semester. Please refer to your major guide sheet and Four Year Plan for more information..

9. A Transition to Kean course

GE 1000 Transition to Kean is a 1-credit course required of all freshmen and new transfer students transferring less than 30 credits. In this course students learn about university programs and services and develop academic skills to function successfully in the university setting.



GE 1000/MATH 0901 Summer Class for Incoming 2016/Fall Freshmen

As an incoming student, you have the option of taking GE 1000 (T2K) and Math 0901 (Basic Algebra) in the summer instead of the fall.

Transition to Kean is a one-credit, orientation-to-college course required of all freshmen. Taking the course in the summer will provide you with an early opportunity to begin transitioning to university life, as you learn about academic expectations and success strategies; become acquainted with campus activities, services and supports; and have the chance to meet with other incoming freshmen and make new friends.

Together with the T2K class you also have the opportunity to take another summer II course if you would like. We have scheduled the T2K courses so that they don't conflict with other summer II course options you might need.

If you are interested in taking GE 1000 and/or MATH 0901 in the summer instead of the fall, please let us know when you come for registration or as soon as possible so we can get you registered. If you have questions about the course you can contact the School of General Studies at 908-737-0330 or you can email t2k@kean.edu for more information.



Freshman Course Selection Guide

| | | | |
|--|---------------|---|---|
| Name: _____ | | ID #: _____ | |
| Course Placement based on Placement Test Scores and/or Previous College Credits (AP and College Credits while in High School), if applicable. | | | |
| Reading | SH: | English | SH: |
| CS <small>(Communication Science)</small> | | ENG <small>(English)</small> | |
| Paired? Y / N | If Yes, with: | ENG | |
| Mathematics | | SH: | |
| MATH <small>(Mathematics)</small> | | | |
| Academic Major: BA / BS / BFA / BM / BID _____ | | | |
| <small>*Courses below are selected with guidance after the completion of Placement Testing and based on previously taken college credits</small> | | | |
| Transition to Kean | SH: | Humanities | SH: |
| GE <small>(General Education)</small> | 1000 | FA <small>(Fine Arts)</small> | |
| Required Foundation | SH: | MUS or THE <small>(Music) (Theatre)</small> | |
| COMM <small>(Communication)</small> | 1402 | PHIL or REL <small>(Philosophy) (Religion)</small> | |
| HIST <small>(History)</small> | 1062 | Foreign Language | |
| Social Science | SH: | ID <small>(Interdisciplinary)</small> | 1300 <small>(Woman's Studies)</small> |
| ANTH or SOC <small>(Anthropology) (Sociology)</small> | | Health/Phys. Education | |
| ECO or GEOG <small>(Economics) (Geography)</small> | | SH: | |
| PS <small>(Political Science)</small> | | ** NON BS MAJORS ONLY ** | |
| PSY <small>(Psychology)</small> | | ID <small>(Interdisciplinary)</small> | 1225 <small>(Iss. In Con. Health) or</small> |
| Pre-registration Advisement Meeting with: | | Total SH: | |
| _____ | | _____ | |
| | | Science or Mathematics | |
| | | SH: | |
| | | ** BASED ON MAJOR'S GE REQUIREMENTS ** | |
| | | | |
| | | Academic Major | |
| | | SH: | |
| | | | |
| | | | |

Course Schedule Worksheet

We have included three schedule grids to help you better plan your time. On the following page we also provided you with a weekly schedule grid for you to map your courses' days and times.

| <i>Subject/ Course #</i> | <i>Section</i> | <i>Course Title</i> | <i>Credit Hours</i> | <i>Days</i> | <i>Times</i> |
|------------------------------|----------------|---------------------|-------------------------|-------------|--------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| GE 1000 | | Transition to Kean | 1 | | |
| Total Credit Hours | | | | | |

| <i>Subject/ Course #</i> | <i>Section</i> | <i>Course Title</i> | <i>Credit Hours</i> | <i>Days</i> | <i>Times</i> |
|------------------------------|----------------|---------------------|-------------------------|-------------|--------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| GE 1000 | | Transition to Kean | 1 | | |
| Total Credit Hours | | | | | |

| <i>Subject/ Course #</i> | <i>Section</i> | <i>Course Title</i> | <i>Credit Hours</i> | <i>Days</i> | <i>Times</i> |
|------------------------------|----------------|---------------------|-------------------------|-------------|--------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| GE 1000 | | Transition to Kean | 1 | | |
| Total Credit Hours | | | | | |

Weekly Schedule Grid

| <i>Time</i> | <i>Monday</i> | <i>Tuesday</i> | <i>Wednesday</i> | <i>Thursday</i> | <i>Friday</i> | <i>Saturday</i> |
|----------------|---------------|----------------|------------------|-----------------|---------------|-----------------|
| <i>8:00AM</i> | | | | | | |
| <i>9:00AM</i> | | | | | | |
| <i>10:00AM</i> | | | | | | |
| <i>11:00AM</i> | | | | | | |
| <i>12:00PM</i> | | | | | | |
| <i>1:00PM</i> | | | | | | |
| <i>2:00PM</i> | | | | | | |
| <i>3:00PM</i> | | | | | | |
| <i>4:00PM</i> | | | | | | |
| <i>5:00PM</i> | | | | | | |
| <i>6:00PM</i> | | | | | | |
| <i>7:00PM</i> | | | | | | |
| <i>8:00PM</i> | | | | | | |
| <i>9:00PM</i> | | | | | | |
| <i>10:00PM</i> | | | | | | |



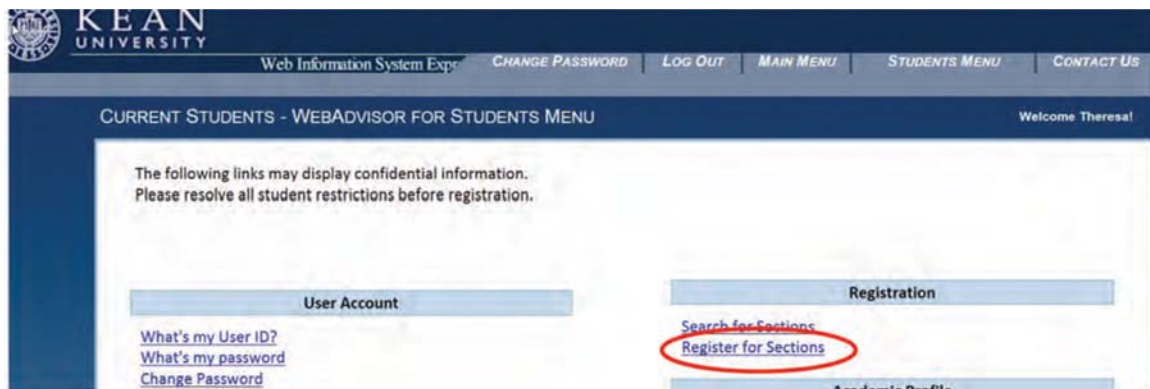
Register for classes online using WebAdvisor

Log into WebAdvisor/KeanWise at <https://webreg.kean.edu> to search for classes and create a schedule with your “Preferred Sections.” The “Preferred Sections” is like an online shopping cart. Fill it with the courses that most interest you and once the registration system opens for you, you can easily register.

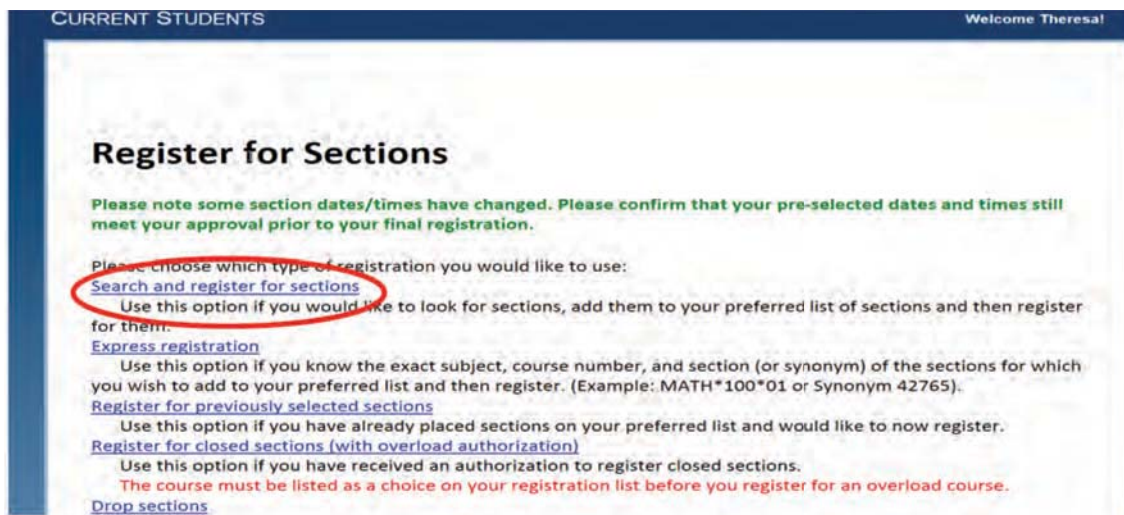
Start selecting your courses as soon as possible, well in advance of your day and time to register. You will not be enrolled in these courses until you complete the registration process after the registration system opens for you. As with an online shopping cart, putting courses in your “Preferred Sections” does not guarantee their availability until you can actually register.

Putting your selected courses in your “Preferred Sections”

1. Once you have logged into WebAdvisor, click on the blue “Students” tab on the top right of the screen.
2. Beneath the “Registration” section, click on “Register for Sections”



3. On the next screen, click on “Search and Register for Sections”



4. Next, enter the search information using the drop-down menu. Do not complete every section of the “Search/Register for Sections” form. Rather, only enter the term (e.g. Fall 2016) and the Subject (department offering the course) as shown below. To narrow your search, you may also enter the course number. When you are finished, click “Submit” at the bottom of the page.

Term

Instructional Methods

Starting On/After Date Ending By Date

| Subject | Course Level | Course Number | Section |
|----------------------|-------------------------------------|----------------------|----------------------|
| ENGLISH | <input checked="" type="checkbox"/> | 1030 | <input type="text"/> |
| <input type="text"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="checkbox"/> | <input type="text"/> | <input type="text"/> |

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

5. The next screen shows a list of courses matching your search criteria. Scan the list for the course section that you want, carefully noting the meeting information and availability. Check the box next to the course you want (as shown below) and click “Submit” on bottom of the page.

Section Selection Results

For additional course section information click on the course section retrieved from the search. Bulletin comments will be displayed.

Narrow my search

Re-sort my results

| Select | Term | Status | Section Name and Title | Location | Meeting Information | Faculty | Available/Capacity | Credits | CEUs | View Books |
|-------------------------------------|-------------|--------|---|-----------------------|--|--------------|--------------------|---------|------|---------------------------|
| <input checked="" type="checkbox"/> | Spring 2016 | Closed | ENG*1030*02 (32726) COLLEGE COMPOSITION | KEAN UNIVERSITY UNION | 01/19/2016-05/13/2016 Lecture Monday, Wednesday 12:20PM - 01:10PM, CENTER FOR ACADEMIC SUCCESS, Room 112 (more)... | L. Sister | -1 / 20 | 3.00 | | Book Link |
| <input type="checkbox"/> | Spring 2016 | Closed | ENG*1030*06 (32727) COLLEGE | KEAN UNIVERSITY UNION | 01/19/2016-05/12/2016 Lecture Tuesday, Thursday | S. Blomquist | -2 / 20 | 3.00 | | Book Link |

6. The next screen shows that the course you selected has been placed in your “Preferred Sections.” If the registration system has not opened for you yet, this is as far as you can go. Repeat the process to fill your Preferred Sections with your first-choice courses and alternatives. When the date and time for registration opens for you, go to your preferred sections and complete the registration process.

Registering for classes in your Preferred Sections

Once the registration system opens for you:

1. Under “Preferred Sections” you should see all the courses you previously selected
2. The “Action” column on the left contains a drop-down menu for each class. Choose “Register” to register for all the classes you want
3. At the bottom of the page, make sure that the bottom drop-down menu states “PART Complete only available.” (This lets you register for the classes that are available even if there are some in your preferred list that are not).

Action for ALL Pref. Sections (or choose below)

Preferred Sections

| Action | Term | Section Name and Title | Location | Meeting Information | Faculty | Available/ Capacity | Credits | CEUs |
|----------------------|-------------|---|-----------------------|--|--------------|---------------------|---------|------|
| <input type="text"/> | Spring 2016 | ENG*1030*06 (32727) COLLEGE COMPOSITION | KEAN UNIVERSITY UNION | 01/19/2016-05/12/2016 Lecture Tuesday, Thursday 06:00PM - 07:15PM, CENTER FOR ACADEMIC SUCCESS, Room 303 | S. Blomquist | -2 / 20 | 3.00 | |

Current Registrations

4. Click Submit

On the next screen, you will see the courses that you have registered for in the current registration section below “Preferred Sections.” A message will appear at the top of the screen if there were any errors in your registration (e.g. course times conflict, one or more courses are full, or you have not met the prerequisites for one or more courses). In these cases, you will need to revise your schedule and add alternative courses to your “Preferred Sections,” then complete the registration process.

View your course schedule

In WebAdvisor, go back to the “Student’s Menu” page.

1. Under “Academic Profile” click on “My Class Schedule.”
2. Select the term you registered for (e.g. FALL 2016).
3. Click “Submit.”

The screenshot shows the WebAdvisor interface with several menu sections: 'User Account', 'Financial Information', 'Registration', and 'Academic Profile'. The 'Academic Profile' section is highlighted with a red circle, and the 'My class schedule' link is circled in red.

4. Your course schedule will appear; review it carefully and print a copy for your records. If your schedule isn't what you wanted, go back to the Preferred Sections list and complete/update and hit submit.

Congratulations! You are now registered for classes!



Upon registration you should be able to view your billing information on Kean WISE. Note that once you register for classes you are responsible for payment. If you decide to defer your admission or attend a different institution make sure you withdraw all your classes prior to the last date to add and drop.

Quick Reference Contact Information

Admissions

admitme@kean.edu • 908-737-7100
www.kean.edu/undergraduate-admissions

School of General Studies (Freshmen Advisement)

ge@kean.edu • 908-737-0330
www.kean.edu/academics/college-humanities-and-social-sciences/school-general-studies

Public Safety (Campus Police)

allkupd@kean.edu • 908-737-4800
www.kean.edu/police

Financial Aid

finaid@kean.edu • 908-737-3190
http://www.kean.edu/offices/financial-aid

Student Accounting

stuactg@kean.edu • 908-737-3240
www.kean.edu/offices/student-accounting

Computer Services

ocis@kean.edu • 908-737-6000
www.kean.edu/offices/ocis

Office of the Registrar

regme@kean.edu • 908-737-3290
www.kean.edu/offices/registrar

Residence Life

reslifemail@kean.edu • 908-737-6800
www.kean.edu/rss

Health Services

hsnurses@kean.edu • 908-737-4880
www.kean.edu/offices/health-services

Disability Services

disabilityservices@kean.edu • 908-737-4850
www.kean.edu/offices/disability-services

New Student Orientation

mflores@kean.edu • 908-737-0300

Barnes & Noble Bookstore

www.kean.edu/campus-life/bookstore • 908-737-4940

For a complete directory, visit: <http://directory.kean.edu>



Undergraduate (Major) Degree Programs

College of Business and Public Management

- B.S. Accounting
- B.A. Criminal Justice
- B.S. Finance
- B.S. Global Business
- B.S. Management/General Business Option
- B.S. Management/Management of Organizations Option
- B.S. Management/Supply Chain & Information Management Option
- B.S. Management/Entrepreneurship Option
- B.S. Marketing
- B.A. Public Administration

College of Education

- B.S. Athletic Training
- B.A. Early Childhood Education P-3 & K-6
- B.A. Elementary Education/K-6 Option
- B.A. Elementary Education/K-6 & 5-8 Option
- B.A. Elementary Education/Bilingual K-6 Option
- B.A. Elementary Education/Bilingual K-6 & 5-8 Option
- B.S. Physical Education & Health/Teacher Certification (P-12) Option
- B.S. Physical Education/Global Fitness & Wellness Option
- B.A. Recreation Administration/Commercial Recreation Option
- B.A. Recreation Administration/Community Recreation Option
- B.A. Recreation Administration/Therapeutic Recreation Option
- B.A. Spanish
- B.A. Spanish/Teacher Certification (P-12) Option

College of Humanities and Social Sciences

- B.A. Asian Studies
- B.A. Communication/Communication Studies Option
- B.A. Communication/Journalism Option
- B.A. Communication/Media/Film Option
- B.A. Communication/Public Relations Option
- B.A. Economics
- B.A. Economics/Teacher Certification (P-12) Option
- B.A. English/Standard Option (Literature)
- B.A. English/Writing Option
- B.A. English/Teacher Certification (P-12) Option
- B.A. English/Dual Certification for Teacher of Students w/Disabilities & P-12 English
- B.A. History
- B.A. History/Honors Option
- B.A. History/Teacher Certification (P-12) Option
- B.A. History/Dual Certification for Teacher of Students w/ Disabilities & P-12 History
- B.A. Political Science
- B.A. Political Science/International Comparative Politics Option
- B.A. Political Science/Teacher Certification (P-12) Option
- B.A. Psychology
- B.S. Psychology/Psychiatric Rehabilitation*
- B.A. Sociology

Michael Graves College

- B.A. Architectural Studies
- B.I.D. Industrial Design
- B.F.A. Interior Design
- B.F.A. Graphic Design/Interactive Advertising Option
- B.F.A. Graphic Design/Interactive, Print, Screen Option

College of Natural, Applied and Health Sciences

- B.A. Biology/General Option
- B.A. Biology/Honors Option
- B.A. Biology/Physician Assistant Track
- B.A. Biology/Teacher Certification (P-12) Option
- B.A. Biology/Dual Certification for Teacher of Students w/ Disabilities & P-12 Biology
- B.S. Biology/Environmental Biology Option
- B.S. Biology/Cell & Molecular Biology Option
- B.S. Biology/Health Professions Option
- B.A. Chemistry
- B.A. Chemistry/Preprofessional Option
- B.A. Chemistry/Teacher Certification (P-12) Option
- B.S. Chemistry/Expanded Option (ACS Certified)
- B.S. Chemistry/Chemical Instrumentation Option (ACS Certified)
- B.S. Computer Science
- B.S. Computer Science/Information Systems Option
- B.S. Clinical Lab Science/Medical Lab Science Option*
- B.S. Clinical Lab Science/Cytotechnology Option*
- B.A. Earth Science/General Option
- B.A. Earth Science/Teacher Certification (P-12) Option
- B.A. ES/Dual Certification for Teacher of Students w/ Disabilities & P-12 Earth Science
- B.S. Earth Science/Environmental Science Option
- B.S. Earth Science/Geo-Science Option
- B.S. Health Information Management*
- B.S. Information Technology
- B.A. Mathematics
- B.A. Mathematics/Statistics Option
- B.A. Mathematics/Teacher Certification (P-12) Option
- B.A. Math/Dual Certification for Teacher of Students w/ Disabilities & P-12 Mathematics
- B.S. Medical Technology/General Option
- B.S. Medical Technology/Cytotechnology Option
- B.S. Medical Technology/Histotechnology Option
- B.S.N. Nursing (for R.N.'s only)
- B.S. Sustainability Science

College of Visual and Performing Arts

- B.A. Art History
- B.A. Fine Arts
- B.A. Fine Arts/Teacher Certification (P-12) Option
- B.A. Music
- B.A. Music/Teacher Certification (P-12) Option
- B.M. Music Performance and Pedagogy
- B.F.A. Studio Art
- B.F.A. Studio Art/Photography Option
- B.A. Theatre
- B.A. Theatre/Teacher Certification (P-12) Option
- B.F.A. Theatre Performance
- B.F.A. Theatre Design and Technology

School of Communication Disorders & Deafness

- B.A. Speech-Language-Hearing Sciences

**Joint programs with Rutgers.*

To access your major guidesheet, visit:

<http://www.kean.edu/offices/cas/guidesheets>

Minor Programs

College of Business and Public Management

Accounting
Criminal Justice
Finance
Management
Marketing
Public Administration

College of Education

Chinese Studies
French Studies
Health Education
Recreation
Spanish

College of Humanities and Social Sciences

Africana Studies
Chinese Studies
Communication
Economics
English
History
Jewish Studies & World Affairs
Political Science
Philosophy & Religion
Psychology
Social Media
Sociology
Women's Studies

College of Natural, Applied and Health Sciences

Biology
Chemistry
Computer Science
Information Technology
Mathematical Science
Physics
Statistics

College of Visual and Performing Arts

Art History
Fine Arts
Music
Theatre
Dance

School of Communication Disorders & Deafness

American Sign Language



KEAN CAM



Union Train Station
Raritan Valley Line

Korman Communities

Green Lane
GLAB

Designated Spaces
After 10 a.m.

Additional Parking

Green Lane
Entrance

MAIN CAMPUS

TH Townley House

K Kean Hall
G Faculty Lounge
Green House

Tennis Courts

Alumni Stadium

Jim Hynes '63 Stadium

Carol Hynes Field House

Harwood Arena
HW

Science Building
C

Liberty Hall
Campus Entrance

GREEN LANE

WOODLAND AVENUE

LOWDEN AVENUE

Woodland Avenue
Entrance

D D'Angola Gymnasium

Campus School North
CSN

A Administration

Bruce Hall
B

HH Hennings Hall

J Hutchinson Hall

Campus School West
CSW

Campus School East
CSE

T Townsend Hall

TEC Technology

W Willis Hall

Guest House

Campus School South
CSS

Child Study Institute
CSI

CAS Maxine and Jack Lane
Center for Academic Success

Wilkins Theater
PA

Key

- i Information
- 🚌 Shuttle Bus Stop

BIRCH AVENUE

SUMMIT ROAD

PALISADE ROAD

URH Upperclassman
Residence Hall

FRH Freshman
Residence Hall

DO Dougall Hall

DN Downs Hall

AN Bartlett Hall

AW Sozio Hall

AE Burch Hall

AS Rogers Hall

WH Whiteman Hall



KEAN

www.kean.edu

WORLD-CLASS EDUCATION

CAMPUS MAP





KEAN

School of General Studies

KEAN UNIVERSITY, CAS Building, 1000 Morris Avenue, Union, NJ 07083

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