

Academic Advising

Sociology

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Academic Goals

- ❖ **Empower yourself by taking control over your academic career.**
- ❖ **Remember that advising should be a consultative process in which YOU make decisions and take responsibility for those decisions from matriculation to graduation.**
- ❖ **Maintain careful records of your transcripts and guide sheets.**
- ❖ **Familiarize yourself with, and take advantage of the many resources for academic support that Kean has to offer.**
- ❖ **Get to know at least three of your professors reasonably well. You just might need them for references and other types of support.**

Preparing to Register

- ❖ **Identify your advisor.** Consult KeanWISE for your advisor and advisor's office hours (log in as student, click on "grades"; that screen shows advisor's name);
- ❖ **Set up an advising meeting**
 - ✓ Check KeanWise for faculty office hours
 - ✓ Make an appointment with your advisor
 - ✓ Request that your hold be lifted
- ❖ **Ensure that your guide sheet is completed and that your program evaluation is current.**

The Registration Process

- ❖ Think carefully about your options for classes for the upcoming semester:
 - ✓ Check KeanWise for classes being offered;
 - ✓ Determine the number of credits that you can take,
 - ✓ Traditional (in class) versus on-line classes; Union, Kean Ocean;
 - ✓ Consider your commitments—work, family, athletics, organizations, etc.;

(Remember that academics are your priority)
- ❖ Consult with your advisor about the appropriateness of your plan
- ❖ Ask questions if you are unsure about anything
- ❖ Watch for the notice of your eligibility to register and the registration date

Have Questions? Ask your Advisor!

- ❖ If you have questions about your guidesheet, registration, or anything else, please see your advisor.
- ❖ We would rather see you at our doors now to address questions than have to untangle problems down the road!

NB

No powerpoint can be the equivalent of a one-on-one meeting with your advisor. Therefore . . . we strongly urge you to gather your materials and make appointments to see your advisor.

Get involved!

Student Organizations

❖ Alpha Kappa Delta

- ✓ Students who meet GPA eligibility will be invited to join.
- ✓ Invitation to new members are sent in Feb/March
- ✓ New members are inducted in April

❖ The Kean University Social Justice Organization

<https://kean.collegiatelink.net/organization/socialjusticeorganization>

Start with the Sociology website

❖ Undergraduate

<http://www.kean.edu/KU/Degree-Requirements>
[Department-of-Sociology-](#)

❖ Graduate

[http://grad.kean.edu/masters-programs/sociology-and](http://grad.kean.edu/masters-programs/sociology-and-social-justice)
[social-justice](#)

Registration Dates

- ❖ **Registration for the Fall semester begins in April**
- ❖ **Registration for the Spring semester begins in October**
 - ✓ **KeanWise course listings are not always complete—keep checking back.**
 - ✓ **Course sections with designation of “K,” as in K1, are Kean Ocean courses.**
 - ✓ **Check Registrar’s website ("system availability") for exact date you are eligible to register.**

Advising is Mandatory

- ❖ University policy requires that ALL students **MUST receive advising** from their official advisor.
- ❖ After having received advising, advisor will remove advising **BLOCK**.
- ❖ If you have two advisors, you have **TWO BLOCKS**. You must see **BOTH** advisors.

Guidesheets

- ❖ **Guidesheets are available on website:**

<http://www.kean.edu/~cas/currentguidesheets.html>

- ❖ **The guide sheet you go by is the one in use during the semester that you **MATRICULATED** into Kean University.**

NAME	TRANSFER INSTITUTIONS (X)	Credits:
STUDENT ID#		In Progress
GENERALEUCATION: 46-48 Semester Hours (S.H.)		
Foundation Requirements ¹ 13 S.H.	S.H.	***ACADEMIC MAJOR ² : 30 S.H. Total Credits S.H.
GE 1000 Transition to Kean ¹	1	Required Courses: 15 S.H.
ENG 1030 Composition ²	3	SOC 2000 Intro to Social Justice 3
Math 1000 Algebra for College Students or 1016 Statistics	3	SOC 2050 Soc. Statistics 3
COMM 1402 Speech Communication for Critical Citizenship ²	3	SOC 2052 Methods of Soc. Research 3
GE 2023 Research and Technology	3	SOC 3050 Dev. Soc. Theory 3
		SOC 3052 Qual. Meth. Soc. Research
DISCIPLINARY & INTERDISCIPLINARY DISTRIBUTION REQUIREMENTS:		Major Electives: 15 S.H.
Humanities: 9 S.H.		Select Five Sociology Courses. At least <u>three</u> must be at the 3000-4000 level.
*ENG 2403 World Literature	3	3
Select two courses from different areas:		3
Fine Arts or Art History	3	3
Philosophy or Religion	3	3
Foreign Languages ⁵ (Must take I and II for credit)	3	3
Music or Theatre	3	
Interdisciplinary	3	
		ADDITIONAL REQUIRED COURSES: 6 S.H. Any two 3000-4000 level courses in the Social Sciences (Political Science, Communication Studies, Psychology, and Anthropology) with advisement and chairperson approval.
Social Sciences: 9 S.H.		3
*HIST 1062 Worlds of History	3	3
SOC 1000 Intro to Sociology ³	3	
Select one course from below		FREE ELECTIVES: 40-42 S.H. (50% of free electives must be taken at the 3000/4000 level)
Anthropology	3	
Economics or Geography	3	
Political Science	3	
Psychology	3	
Interdisciplinary	3	
Science and Mathematics: 10 or 11 S.H.		
Math or CPS	3	
Lab Sciences	4	
Biology; Chemistry; Physics; Geology; Meteorology; Earth Science; Astronomy		
Additional Science Course: Interdisciplinary (ID) or select a different science course from above (3 or 4)	3,4	
Health and Physical Education: 2 or 3 S.H.		Other Transfer:
ID 1225 Issues in Contemporary Health OR	3	Special Notes:
ID 1010 Leisure & Recreation in Multicultural Society OR	3	
TWO one-credit P.E.D. courses	1,1	>Require advisor permission
		Note: See foreign language requirements
G.E. and Major Capstone ³ : 3 S.H.		TOTAL CREDITS:
SOC 4600 Senior Seminar (W E) ³	3	Advisor:
		Advisor Signature:
Footnotes: 1. GE 1000 Transition to Kean required by all Freshmen and Transfers with fewer than 10 credits. 2. Eng 1030 College Composition, COMM 1402, Speech Communication: Minimum grade of C is required		3. All major courses, including the capstone, require a grade of C or better. 4. See prerequisites and equivalencies on page 2. 5. See Foreign Language credit notes on page 2. *G.E. required course

Kean University

**Graduation Map for Sociology (124 credits)
First Year**

Fall
GE 1000 Transition to Kean
COMM 1402 Speech Communication
MATH 1000 Algebra for College Students or Math 1016 Statistics*
ENG 1030 Composition*
ID 1225 or ID 1010 Health Education

Spring
ID 2415 Group Communication
HIST 1062 Worlds of History
GE Humanities Course
GE 2023 Research and Technology
SOC 1000 Introduction to Sociology

Visit career services for personal interest profile.

Summer
Free Elective(s)

Second Year

Fall
ENG 2403 World Literature
GE Humanities Course
GE Social Science Course
GE Math or Computer Science Course
SOC 2050 Social Statistics

Spring
GE Science Course
GE Humanities Course
SOC 2000 Introduction to Social Justice
SOC 2000 or 3000 Level Elective
SOC 2052 Methods of Social Research

Use Free Electives to consider a field in which to develop a Minor

Summer
Free Elective(s)

Third Year

Fall
GE Science Course
SOC 3050 Development of Sociological Theory
SOC 2000 or 3000 Level Elective
SOC 3000 or 4000 Level Elective
Free Elective

Spring
SOC 3052 Qualitative Methods of Social Research
SOC 3000 or 4000 Level Elective
Social Science Course (3/4000 outside Sociology)
SOC 3000 or 4000 Level Elective
Free Elective

*Put a resume together at Career Services
Perform an Internship*

Summer
Free Elective(s)

Fourth Year

Fall
SOC 4600 Senior Seminar
Social Science Course (3/4000 outside Sociology)
Free Elective
Free Elective
Free Elective

Spring
Free Elective
Free Elective
Free Elective
Free Elective
Free Elective

*Apply for graduation first semester
Apply for Alpha Kappa Delta, the International Sociology Honors Society*

*Students taking a two semester Math or Composition class or Communication
Science should take the required class in place of a free elective

Admissions Requirement

Students must have a GPA of 2.0. We consider that this admission requirement is in tune with the mission of the University to keep our enrollment policy as open as possible.

Discuss any possible changes to any of the above (admissions requirements and their rationale).

Kean University

Graduation Map for Sociology
For AA or AS Transfers (60 or more credits)

First Year

Fall

SOC-2050 Social Statistics
SOC-2000 Introduction to Social Justice
*SOC-2000 or SOC-3000 level Elective
Free Elective
Free Elective

Spring

SOC-2052 Methods of Social Research
SOC-3050 Development of Sociological Theory
*SOC-2000 or SOC-3000 level Elective
Free Elective
Free Elective

Use Free Electives to consider a field in which to develop a Minor. Put a Resume together at Career Services.
Perform an Internship

Summer

Free Electives

Second Year

Fall

SOC-3052 Qualitative Methods of Social Research
SOC-3000 or SOC-4000 level Elective
SOC-3000 or SOC-4000 level Elective
Social Science course (3000 / 4000 level outside Sociology)
Free Elective

Spring

SOC-4600 Senior Seminar
Social Science course (3000 / 4000 level outside of Sociology)
SOC-3000 or SOC-4000 level Elective
Free Elective
Free Elective

Summer

Free Electives

NOTES: Apply for graduation first semester. Apply for *Alpha Kappa Delta*, the Sociology Honor Society

“*” Number of Sociology electives will vary, depending on courses transferred to Kean University .

REV: 03.24.2014 :MM

When picking courses:

- ❖ Pay attention to the guidesheet details that describe the distribution of courses;
- ❖ Note that in the 2009 guidesheets, Free Electives could be selected from among a range of disciplines

Degree Audits/Evaluations

- ❖ Degree audits are increasingly useful, but not wrinkle-free.
- ❖ Use them **IN CONJUNCTION** with your **GUIDESHEETS**.
- ❖ If you find discrepancies, take the initiative and responsibility to find out why.

Record Keeping

- ❖ Keep your guidesheet, degree audits/evaluations, and transfer equivalency documents in a folder.
- ❖ **BRING THAT FOLDER WHEN YOU MEET WITH YOUR ADVISOR.**
- ❖ This becomes increasingly important as you near graduation because . . .

In order to graduate:

- ❖ You need to make an appointment and take ALL your materials with you to be checked and signed by your advisor.
- ❖ You must have your guidesheet reviewed and signed by Dr. Nevarez, Sociology Coordinator

If you need further advising:

- ❖ Make an appointment with your advisor to review any problems or concerns. Take ALL relevant materials including guidesheets, degree audits/evaluations, transfer equivalency documents, etc. when attempting to resolve graduation-related issues.
- ❖ You may have to visit the Registrar's office to resolve issues related to graduation.

Think now about a Masters Degree in Sociology and Sociology and Social Justice

- ❖ **The MA in Sociology and Social Justice** at Kean University - one of only three such programs in the United States - is exceptionally poised to inspire leaders in education, human rights, government and public policy, and other growing professional fields for the 21st century.
- ❖ For More Information about the **MA in Sociology and Social Justice** please contact, the coordinator, **Dr. J. Nevarez (jnevarez@kean.edu)**.

Resources

- Use the resources available to you and included in your tuition as part of the services offered to improve your skills.
- Writing Center:
- Always use the services of the Writing Center to proof-read your papers before you submit them to each one of your classes. There are also other services available for you to improve writing and oral presentation skills.
- Center for Academic Success- Writing Center, Tutoring Learning Support, Career Development Advancement/ resume writing, interview preparation, job search skills, etc.
- Center for Academic Success, CAS 111, **(908) 737-0339**
- Center for Academic Success – **<http://www.kean.edu/~cas> – look for Tutor Trac logo, menu on the right**
- Speech Lab – support for oral presentations, CAS 414/ 908-737-0472, speechlab @ kean.edu

Sociology Faculty

- Dr. Celene Krauss
- Dr. Julia Nevarez
- Dr. Melodie Toby
- Dr. Sid Langer
- Kimberly Tauches
- James Gamvas, Kean Ocean