

## **University Planning Council**

### **Kean University**

#### **Minutes**

Day	Wednesday
Date	May 6 , 2015
Time	1 pm
Room	Kean Hall 127

#### I. General Business

- Minutes from this past academic year have not been updated on the Kean.edu website. Will see them up there soon
- April's minutes will be distributed for everyone's review shortly

#### II. Facilities Update

Phyllis Duke provided an update on some of the facilities updates occurring around campus

- Vaughn Eames is 98% done and will finished by the summer
- North Ave building at corner of North and Morris will have the external work finished this summer with an internal wrap-up scheduled for the Fall. Parking will be returned to students in that area by the Fall 15 semester.
- Bruce and Science Halls are being set for renovations. Facilities working with Brian Teasdale on plan.
- Additional 200+ parking spots on east campus will be implemented by fall 2015.

- Transition for maintenance and custodial staff occurring now. New group took over on April 20<sup>th</sup>. Several former employees stayed on to ensure a smooth transition.
- Sidewalks around campus will be repaved over summer

### III. Wenzhou-Kean Strategic Plan Update

- Joseph Cronin gave update about status of WKU strategic plan. WKU staff is working on new draft. Committee formed in Wenzhou working on it.
- Plan mirrors ours with slight scale-based modifications.
- Plan has 8 goals as opposed to our 10.
- Sophie Howlett hosted series of town halls in WKU and received good feedback on plan that has been incorporated into new draft.
- WKU staff continue to work on revising the draft

### IV. QFI Update

- 14 applications were received. All from faculty and staff, no students or WKU personnel.
- All applications will be distributed via the Google drive.
- We will be discussing the applications at the June 3<sup>rd</sup> UPC meeting
- The two-tier approach to application evaluation was discussed. The first tier involves applications being evaluated online by everyone using a Qualtrics survey. This survey asks three questions for each application. The questions on the survey are whether or not there is a recommendation to fund the project, the suggested funding level (full or partial) and whether or not the reviewer has any additional comments. The second tier will occur at the June 3<sup>rd</sup> meeting. We will rank the applications based on their results to the survey (most notably the responses to the question as to whether to recommend funding), from there we will determine which applications are worthy of further discussion and base our recommendations to the President upon this subsequent discussion.

- In order for this to work, all reviewers should finish their evaluations by EOD on Tuesday, June 2<sup>nd</sup>. The initial ranking and results will be compiled in time for the committee meeting on June 3<sup>rd</sup>

V. MSCHE update

- Sophie will review a formal plan at the June 3<sup>rd</sup> meeting for everyone's discussion. Committee urged to read MSCHE report by then for discussion.

VI. Wrap up

- Meeting was adjourned at 1:50 PM

VII. Attendance

		<b><u>Name</u></b>	<b><u>Initial</u></b>
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	x
Vice Chair	Office of Research and Sponsored Programs	Joseph Cronin	x
	Economics	Charles Anderson	
	College of Visual and Performing Arts	George Arasimowicz	x
	History	Christopher Bellitto	x
KFT Pres	Chem. & Physics	James Castiglione	x
<i>Ex officio</i>	Office of Accreditation and Assessment	Wenjun Chi	x
Vice President	Operations	Philip Connelly	x
<i>Ex officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	x
	Undergraduate Student	Nigel Donald	x
	College of Business and	James Drylie	

	Public Management		
	Campus Planning & Facilities	Phyllis Duke	x
	Campus Planning & Facilities	Tracie Feldman	x
	History; Liberty Hall	Terry Golway	
	Institutional Advancement	Tonya Hall	x
KUAFF Pres	Phys. Ed, Rec. & Health	Kathleen Henderson	x
	Associate V.P. Academic Affairs	Sophia Howlett	x
	Elementary & Bilingual Education	Patrick Ippolito	
Senate Chair	NJ Center for Science, Technology & Math	David Joiner	Maria Perez in place

	Media and Publications	Audrey Kelly	
<i>Ex Officio</i>	Office of Accreditation and Assessment	Ian Klein	
	Acting Associate V.P. Kean Ocean	Steve Kubow	
	University Center	Kerrin Lyles	x
	Information Technology	Joseph Marinello	

	Counselor Education	Barry Mascari	x
	University Relations	Marsha McCarthy	Chad Austein in place
	College of Natural, Applied, and Health Sciences/ Comp Sci	Patricia Morreale	x
Vice President	Student Affairs	Janice Murray-Laury	x
	Facilities & Maintenance	Steven Pinto	
IFPTE Pres.	Facilities & Maintenance	Andrew Rettberg	
<i>Ex Officio</i>	Institutional Research	Shiji Shen	
	Campus Police	Adam Shubsda	
President	Student Org	Gerard Smithwick	
Vice President	Academic Affairs	Jeff Toney	
	Phys. Ed, Rec. & Health	John Valentine	
	Office of the President	Felice Vazquez	x
	Center for Online Learning and Professional Development	Corey Vigdor	
Vice President	Institutional Advancement	Carla Willis	